



CARE International in Sudan

Terms of Reference (ToR) and Scope of Work (SoW) for Agricultural Improved Seeds & Hermetic Storage Bags Procurement & Distribution

Required: Certified Agricultural seeds & HSBs supplier for Abujebinah & Gadeer localities cluster villages (7 villages)
Certified Agricultural seeds & HSBs supplier for Alabbassyaia & Aladamon localities cluster villages (6 villages) minimum two suppliers.

Project Title: Improved food security, livelihoods, and resilience through the promotion of peaceful coexistence among refugees, IDPs, and host communities in South Kordofan.

Donor: BMZ

Duration of Appointment: 30 days

Expected Start Date: ASAP

1. Background on CARE

CARE International Sudan (CIS) has been operational in Sudan since 2009, with humanitarian, early recovery and peace building interventions. Sectors involved include Peace building, WASH, Health & Nutrition, livelihood diversification and Economic Empowerment. Through various donor funding, CARE has been providing lifesaving support and building the resilience of IDPs, refugees and vulnerable host communities in East and South Darfur, as well as South Kordofan and other states. CARE has also been supporting the urgent needs of those displaced by increasing access to safe water and sanitation facilities, developing inclusive WASH management structures, and providing an emergency nutrition response through a



Community Based Management of Acute Malnutrition (CMAM) intervention for malnourished children U5 and pregnant and lactating women. CARE strongly supports and works with national NGOs, Community Based Organizations, government line ministries to achieve its strategies and goals in Sudan.

CIS been involved actively in south Kordofan with emergency and early recovery intervention, including education, peace-building, WASH, Health & Nutrition, food security & livelihood projects, and balancing services between IDPs host communities, vulnerable households, and refugees in south Kordofan location

CIS committed to the technical agreements signed with the Ministry of Production and Economic Resource in south Kordofan state which confirms the close collaboration and mutual knowledge sharing CARE International in Sudan will work closely with the Ministry of Production Economic Resource relevant sectors to implement these as per the signed TA. The project effectively was running from 1st August 2023 and will end by 31st of January 2028.

2. Background to the project:

CARE International in Sudan received funds from the Federal Ministry for Economic Cooperation and Development (BMZ) Germany for a project titled (Improved food security, livelihoods and resilience through promotion of peaceful coexistence among refugees, IDPs, and host communities in South Kordofan). The target groups are IDPs, returnees, and host communities in South Kordofan, especially women, youth, and farmers. People living with a disability will also be targeted.

CIS has designated set of intervention activities focused on increased resilience at the individual, family, and community levels, with a particular focus on women and youth, by improving food security, addressing harmful gender norms, and strengthening capacity to mitigate conflicts and the effects of climate change in Sudan's South Kordofan State. The project work in four localities: Abu Jubeiha, Gader, Altadamon, and Alabassiya localities. As a top priority for Men, women, boys, and girls in target communities have improved their food security and livelihoods through diversified agriculture, income-generating activities, and social capital and improved access to water resources for domestic consumption and

productive use, and improved management capacity to anticipate, absorb, and manage shocks and stresses and capacity built for conflict mitigation and inclusive natural resource management, led by women and people with special needs.

3. Brief description of project target and results:

The target groups are IDPs, returnees, and host communities in South Kordofan, especially women, youth, and farmers. People living with a disability will also be targeted.

Overall Planned number of people who will benefit (individuals):

Directly: 112,800 persons (approx. 18,800 HH), of which women: 64,295 female adults, (10,000 girls), of which men: 48,505 male adults, (including 5,414 boys)

Indirectly: Approx. 46,300 (19,909 men, 20,835 women, 2,277 boys, 3,279 girls).

4. Work locations:

1. Improved food security, livelihoods, and resilience through promotion of peaceful coexistence among refugees, IDPs, and host communities in South Kordofan targets four localities and 13 villages in South Kordofan state: Abu Jubeiha (Alsahal, ALdelibat, Abunowra, Alserajia)
2. Gadeer (Hejair Aldom, Alresarsa, Aljabal Alahmaer),
3. Alabassya (Quermogia, Gerdoud Alzibil, Mahala)
4. Altadamon (Alawatfa, Mubrouka, Aldapa)

5. Scope of Work:

In order to assist farmers to improve their livelihoods, CARE International will engage and mobilize farmers who have the capacity to sustainably utilize agriculture inputs in the target communities. 900 vulnerable farmer Households (including

women-headed households, youth and other community groups) who will receive improved seeds to maintain and increase crop production and productivity. Seeds adapted to climatic zones (including sorghum, millet, and groundnut) will be distributed to the farmers at designated places. The vendors will procure the seeds and farmers collect from the designated places, In addition, storage bags will also be distributed, using the same system.

The items to be purchased and distributed include:

- 1) Seeds (sorghum, millet and groundnuts)
- 2) storage bags

The project understands that there are farmers with disabilities, and these will be given priority during the selection process and distribution.

6. Seeds packages, seeds specifications & HSBs specifications:

The suppliers of improved seeds and storage bags shall provide packages each contains:

1. 10 Kg of sorghum wedahmed (900 packs of 10kgs)
2. 10 Kg of sorghum Tabat (900 packs of 10kgs)
3. 10 Kg of groundnuts (900 packs of 10kgs)
4. 10 Kg of millet (900 packs of 10kgs)
5. 4 pieces of storage bags (4 pcs bundled together x 900) total 3,600 pcs

This is for participating HHsin their agreed locations, totaling of 900 packages:

1. 9,000 Kg of sorghum wedahmed seeds
2. 9,000 Kg of sorghumtabat seeds,

3. 9,000 Kg of Groundnuts Seeds
4. 9,000 Kg of millet and
5. 3,600 pieces of storage bags (100kg High density polythene bags) more specifications listed below

The requested crops seeds & storage bags shall comply to the minimum following technical specifications:

a. Field crops

General information						
Crop common name	Crop scientific name	Variety	Total quantities	Delivery location	Delivery time	Packaging
Sorghum	Sorghum bicolor L.(Moench)	Wedahmed	9,000	13 villages	Before 30 March 2024	10 Kg bags for HH
Sorghum	Sorghum bicolor L. (Moench)	Tabat	9,000	13 villages	Before 30 March 2024	10 Kg bags for HH
Millet	Pennisetum glaucum L	Ashana	9,000	13 villages	Before 30 March 2024	10 Kg bags for HH
Groundnuts	Arachis hypogaea L.	Ghebiash	9,000	13 villages	Before 30 March 2024	10 Kg bags for HH
Storage bags	N/A	N/A	3,600 pieces	13 villages	Before 30 March 2024	4 pcs of storage bags bundled together

Crops	Sorghum Wedahmed		Sorghum Tabat		Groundnuts		Millet	
	Description	Technical specifications required by CARE	Actual characteristics of the seeds offered (to be filled by the bidder)	Technical specifications required by CARE	Actual characteristics of the seeds offered (to be filled by the bidder)	Technical specifications required by CARE	Actual characteristics of the seeds offered (to be filled by the bidder)	
Variety Type	OPV*1		OPV		OPV		OPV	
Days of Maturity	90-100 days		90-100 days		85-90 days		75-85 days	
Grain/fruit color	white		white		Pale pink (kernel)		Gray	
Plant height	75-100 cm		75-100 cm		-		135-185 cm	
Growth habit standing /semi-erect/prostrade	Erect		Erect		Semi-erect		Erect	
Specific resistance/tolerance to biotic factors(Fungi-Bacteria-viruses)	Tolerant		Tolerant		Tolerant		Tolerant	
List of states /areas where the variety is successfully cultivated	South Kordofan		South Kordofan		South Kordofan		South kordofan	

100 Kg	High density polythene bags	Triple layer plastic bags (two transparent and one outer bag)	The stitching shall be made either from polypropylene or polyester	All raw edges of the bags shall be sealed or hemmed to prevent fraying	duration 3 years	Required	Required	Required	Hermetic bags shall be packed in suitable material that prevent it from damage, contamination during normal handling and transportation
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*Any defect or deviation from the above specifications the item will be rejected and the vendor must provide suitable replacement after consultation with CARE

6. Work location & targets:

The below table outlines the targets per location where distribution will take place. Vendors are required along with CARE team and the community members to identify a suitable distribution site in each village bearing in mind:

- A secure place can be organized for the seed and storage bag to be distributed.
- The security context allows beneficiaries to safely access the point of distribution.
- The context needs to be secure enough for beneficiaries to carry seeds back home for planting
- Accessibility for participants, including estimated travel and wait times.
- Space to accommodate people (including the availability of shade, cleaning facilities, etc.)

- Ability to exit easily.
- Amenities for people with special needs

Sn	Locality	Community	HHS	Women	Men	Youth	Total	Total seeds Quantities Per HHS 10 Kgs each crop & 7 HSBs				
Seeds Varieties								Sorghum Wed Ahmed	Sorghum Tabat	Groundnuts Gebaisn	Millet	HSBs
1	Abu Jubyahah	Abu Nwarah	126	53	38	35	126	1260	1260	1260	1260	505
2		Al dalabat	41	17	12	11	41	410	410	410	410	164
3		Al Sahal	166	70	50	46	166	1660	1660	1660	1660	664
4		Al Sirajia	171	72	51	48	171	1710	1710	1710	1710	684
Total			504	212	151	141	504	5040	5040	5040	5040	2016
5	Gadeer	Alresarsa	22	9	7	6	22	220	220	220	220	88
6		Al Jabal Alahmar	111	47	33	31	111	1110	1110	1110	1110	444
7		HajeerAldoum	38	16	11	11	38	380	380	380	380	152
Total			171	72	51	48	171	1710	1710	1710	1710	684
8	Abassia	Mahla	43	18	13	12	43	430	430	430	430	172
9		Gormoqia	30	13	9	8	30	200	300	300	300	120

10	Gardod Al	36	15	11	10	36	360	360	360	360	360	144
	Zeebel											
Total		109	47	32	30	109	1090	1090	1090	1090	1090	436
11	Tadamon	26	11	8	7	26	260	260	260	260	260	104
		Al Awatta										
12		Al dapa	33	14	10	10	34	340	340	340	340	132
13	Mabroka	57	24	17	16	57	570	570	570	570	228	
Total		116	49	35	33	117	1170	1170	1170	1170	1170	464
Grand total HHS		900					9000	9000	9000	9000	9000	3600

7. Activities to be completed roles & responsibilities, time planning and outputs:

Activity	Purpose	CARE Role	Seeds suppliers Role	Participants & community members role	When	output	Remarks
Hold Kick-off Meeting with relevant stakeholders	Field staff carry out sensitizations in the villages to potential program participants based on selection criteria	Conduct field visits	na	Organize meeting & Identify potential beneficiaries based on selection criteria	1st week of Feb 2024	Preliminary beneficiaries list	
Beneficiaries	Based on the criteria	Prepare &	na	Submit the final	2 nd week of	Final	

registration & Verification	selection criteria provided	finalize & verify beneficiaries lists		list to CARE, Community leaders to endorse the verified list	Feb	beneficiaries list	
Vendors identification & Selection	program collect and verify beneficiaries list endorsed by community leaders & department of Agriculture representatives	Procurement team could organize pre-application discussions to familiarize the potential applicants with the process and pre-award meeting with the vendor select to present CARE expectations and plan	-Potential competent bidders apply -Selected vendors on boarded	na	3 rd week of Feb	Tendor closed with seeds companies applying. 2 seeds companies selected each covering two neghounering localities	
Vendors	Ensure vendors who can participate in the selected activity are selected and oriented			na	4 th of Feb	Signed	
Seed & HSBs							

contracting	suppliers are contracted	signing	signing	contracts
Seeds & HSBs verification, packaging & Transportation	Ensure the requested quantities of seeds and hermetic storage bags are prepositioned tested and accepted by CARE consultant and MoP&ERs	Approve testing & inspection certificates. Provide necessary permissions	Supply, transport seeds as per targets set above	Arrange for suitable storage/distribution sites
Seeds & HSBs Distribution	Ensure seeds & HSBs are distributed to target beneficiaries as per guidance	Follow up distribution of Seeds & HSBs as per approved plan	Distribute seeds & HSBs to beneficiaries as per approved plan & guidance	Vendor and program staff/volunteers complete the distribution of seeds & HSBs in an orderly manner based on the distribution list generated and verified. Participants sign/thumb print on the distribution list
			2 nd & 3 rd weeks of March	Seeds and HSBs are distributed to participants
			1 st week of Mar 2024	Quantities of seeds and HSBs are stocked in project locations

Verification Reconciliation, And payment of seeds & HSBs cost	Program team will ensure the right participants have received the seeds and storage bags	Undertake flash verification to eliminate errors and reject un verified names and come up with actual seeds & HSBs distributed	Submit Redeemed final lists, Ensure all are singed off by concerned, along with Excel sheet the list the beneficiaries served per location with SADD, the invoice and any other additional documentation required by CARE	after receiving the seeds and HSBs.	4 th week of March 2024	Distribution lists are verified and Vendors are paid for	
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Terms of Payment & Taxes:

- The Seeds & HSBs cost will be paid to the vendors at once after delivery and distribution of the seeds and storage bags by the beneficiaries
- Bidder must submit their offers per unit in USD only.
- CARE will make the payments of the Final cost in USD therefore, only entities with USD bank accounts will be eligible.



• CARE International in Sudan is not responsible for payment of any kind of taxes the vendors and CARE are obliged to the statutory tax regulations of Sudan.

• After agreeing on all the costs there will be no additional payments whatsoever.

• Payment will be via bank transfer. If by bank transfer, vendor (s) will be requested to provide the following information, among others:

Bank Name:

Account Name:

Account Number:

Sort/Swift Code:

Approved by: Jerome Geno Olowo

Livelihood and Resilience Coordinator.

Digitally signed

Jerome by Jerome
Olowo

Date:

Olowo 2024.02.03

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